

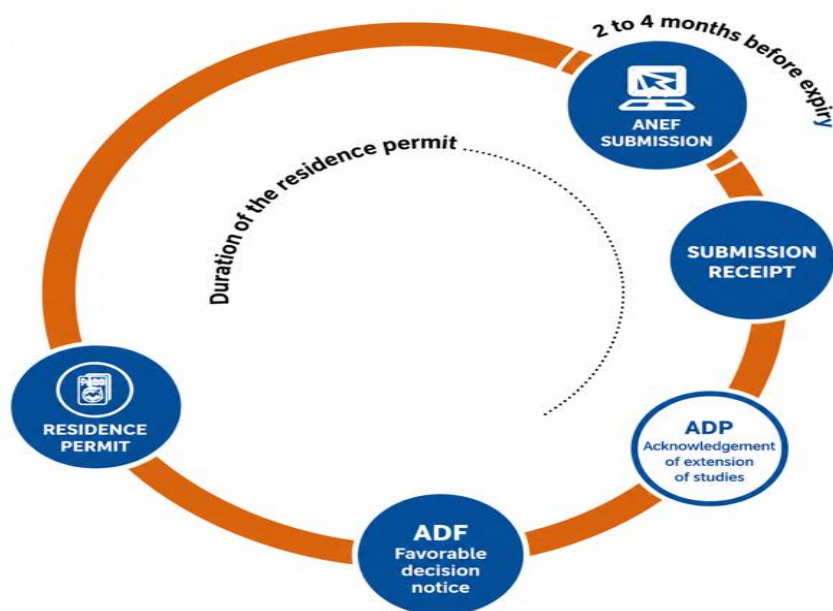
INTERNATIONAL STUDENTS

**DON'T
FORGET
TO...**

**RENEW YOUR
RESIDENCE
PERMIT!**

STUDENT RESIDENCE PERMIT RENEWAL

If you hold a student visa or residence permit and wish to continue your studies in France beyond its expiry date, you must apply to renew your residence permit by following a specific procedure.



WHEN SHOULD YOU APPLY?

Between four and two months prior to the expiry date of your residence permit, it is essential to meet this deadline to avoid becoming undocumented and losing your rights. In light of current processing times, we recommend submitting your application 4 months before the expiry date. In addition, if you submit your application to renew your permit after the deadline, you will be required to pay a late renewal fee of €180, in addition to the standard fee of €100.

WHERE TO SUBMIT YOUR APPLICATION?

On the [“Étrangers en France”](#) website ([ANEF platform](#)).

Special case for visas for school-age minors: for this type of visa, you must contact the PAA office (the relevant student support service), which will inform you of how to submit your application between the third and second months following your 18th birthday.

CONDITIONS FOR RENEWING A RESIDENCE PERMIT

As with a visa application, students wishing to apply for a renewal of their student residence permit must meet certain requirements:

- Civil status
- Academic status: a student whose studies demonstrate seriousness and authenticity
- Residence: must reside in a location that allows attendance at in-person classes
- Financial resources: the student must demonstrate monthly resources of at least €877
- Security: the student must not pose a threat to national security

The student must provide proof that these conditions are met by submitting the supporting documents required for the assessment of their application.

SUPPORTING DOCUMENTS

Supporting documents must be in PDF, JPEG, or PNG format, have a maximum size of 10 MB, and be accompanied by a certified French translation by a [sworn translator](#) if they are in a language other than French.

1. CIVIL STATUS

- Copy of a valid visa or residence permit (front and back, if applicable);
- Copy of passport;
- Birth certificate extract showing parentage, or a full copy of the birth certificate;
- 22-digit number from the e-photo taken at an [approved photo booth](#);

2. ACADEMIC STATUS

- Certificate of enrollment or proof of pre-registration with your institution:

If you are unable to provide these documents for the 2026–2027 academic year, please attach your 2025–2026 enrollment certificate, a letter of explanation, and any documents proving that you have applied to a university program for the 2026–2027 academic year.

UNICAEN students in their first or second year of undergraduate studies, or in their first year of graduate studies, who wish to continue their studies at UNICAEN in 2026/2027 may request a re-enrollment authorization certificate by email from the DEVE (deve.admissions@unicaen.fr), clearly stating their last name, first name, date of birth, and student ID number.

- Transcripts:

All transcripts from the previous academic year and, if possible, a certificate of completion issued by the Registrar's office.

3. RESIDENCE

→ **Proof of address issued within the last six months;**

- **If renting accommodation:** a utility bill (electricity, gas, water, landline, mobile phone, or fixed-line internet), a lease agreement dated within the last six months, *or* a rent receipt;
- **If living in a hotel:** a certificate from the hotel and a bill for the most recent month;
- **If living with a private host:** a dated and signed declaration from the host, a copy of the host's national identity card *or* residence permit, and proof of ownership (*or* a rent receipt *or* utility bill—electricity, gas, water, or landline phone—issued in the host's name);
- **If living in Crous accommodation:** proof of residence generated via your Mes Services Etudiants online portal.

4. RESOURCES

- **If you are a scholarship recipient:** proof of this status specifying the amount and duration of the scholarship awarded;
- **If you are employed:** your last three payslips and your employment contract;
- **If you are financially supported by a third party:** proof of identity of the third party; bank statements showing regular scheduled transfers, *or* a sworn statement confirming the payment of funds sufficient to meet the required amount (€877 per month);
- **If you have sufficient personal resources:** a bank statement showing an adequate credit balance (at least €877/month);

→ If you have multiple sources of income, please provide supporting documents for each source and

attach an explanatory letter. In all cases, we recommend providing your last three French bank statements.

WHAT HAPPENS AFTER YOU SUBMIT YOUR APPLICATION?

The ANEF (French online immigration portal) and then the prefecture of your place of residence will review your application based on the information you have provided. This process may take some time.

You may also be asked to provide additional documents via your ANEF account. You will receive the following documents:

1. **Application submission confirmation** (digital version) ;
2. *Optional: Certificate of extended review · ADP (digital version);*
3. **Certificate of favorable decision · ADF** (digital version);
4. **Residence permit:** issued by the prefecture, which will notify you of the date and time of your appointment by email or text message.

On the day of your appointment, you must bring a **€100* revenue stamp**, which can be purchased at a tobacconist or on the website timbres.impots.gouv.fr.

** Otherwise, a late fee of €180 will apply.*

FREQUENTLY ASKED QUESTIONS



PROCEDURE

Can I travel outside France with a certificate of a favorable decision?

NO, if it is an ADF (certificate of favorable decision) for an initial application for a residence permit.
YES, if it is an ADF (certificate of favorable decision) for a renewal application for a residence permit.

Can I continue to work with a certificate of favorable decision?

YES. This certificate grants you the same rights as a visa or a residence permit.

It has been more than two months since I submitted my application, and I have not heard back from the prefecture. What should I do? Contact your local prefecture to inquire about the status of your application. Be sure to include your last name, first name, nationality, date of birth, foreigner identification number, and application receipt number in your email.

I'm going on Erasmus next September/January. Do I need to apply for a renewal of my residence permit? YES. You must submit your application in the same way as for a standard renewal and also include your Erasmus acceptance letter. You will then receive a "student mobility" residence permit, which will allow you to resume your studies in France the following year without having to reapply for a new visa.

Please note: The "student mobility" residence permit does not exempt you from applying for a student visa for the country concerned if your study stay exceeds 90 days.

I have a visa other than a "student" or "school-aged minor" visa. What should I do?

If you have a researcher visa or a Talent Passport, please contact the [Euraxess Service at UNICAEN](mailto:intl.euraxess@unicaen.fr) (intl.euraxess@unicaen.fr). If you have another type of visa, please contact the prefecture of your place of residence.



PROOF OF INCOME

I live with a relative who covers all my expenses. Do I still need to provide proof of €877/month?

NO. The financial sponsor may provide a statement of full financial support.

Can I prove my financial resources with a blocked account abroad?

NO. Due to numerous cases of fraud, certificates of blocked accounts (such as those issued in certain Maghreb countries) are no longer accepted by the prefecture.

I am missing some supporting documents. Should I wait to submit my application?

NO. Upload a short explanatory letter in PDF format explaining why a required document is missing, if applicable (for example, if you do not yet have access to your transcript or proof of enrollment for 2026-2027). This way, you will meet the renewal deadlines. You may provide the missing documents later.

I have repeated a year. Will this lead to my renewal application being refused?

NO. As long as you attend classes regularly and take your exams, repeating a year once per academic cycle does not call into question the seriousness of your studies.



CONTACTS

THE CALVADOS PREFECTURE

pref-etranagers@calvados.gouv.fr

THE MANCHE PREFECTURE

pref-etranagers@manche.gouv.fr

THE ORNE PREFECTURE

pref-etranagers@orne.gouv.fr

UNICAEN - PAA – International student support office

intl.welcome@unicaen.fr



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